(Please copy and paste this text on the letter headed paper of your institution/department)

Date

 City, Country

**Letter of Acceptance/Invitation**

This is to confirm that we, ……..(university), …………..(department), ……..(address), hereby declare our intention to invite Ms./Mr. **……….** from Izmir Bakircay University, Department of ……… for a traineeship within the scope of Erasmus+ KA131 Student Mobility for Traineeships between **(exact dates)**. During her stay, Ms./Mr. ………….. will be assigned with ……………. (duties & responsibilities).

**Signature Stamp**